User Manual for Graduates (form-18) & Teachers (form-19)

<u>Index</u>

Page	No

1. Form – 18 for Graduates	2
2. Form – 19 for Teachers	5
3. Know Your Status	8

Citizens can apply Form-18/Form-19 through www.ceoandhra.nic.in /www.ceotelangana.nic.in website for inclusion of name in the electoral roll for a Graduates and Teachers Constituency of his/her names in the electoral roll through E-Registration

Go to E-Registration \rightarrow Council Constitutency \rightarrow Form-18(Graduates) or Form-19(Teachers).



<u>Form - 18</u>

Citizens can apply through www.ceoandhra.nic.in website inclusion of name in the electoral roll for Graduates Constituency his/her names in the electoral roll through E-Registration:

\leftarrow \rightarrow C \triangle (i) ceoap	← → C ↑ () ceoaperms.ap.gov.in/mlc_ereg_ap/ero/form18.aspx								
Apps For quick access, place	e your bookmarks her	e on the bookmarks h	bar. Impor	rt bookmar	irks now				
		EODM (1770)	*Note:	Use Mozila	Firefox or IE	7.0 or abo
Claim for inclusion of nam	ee in the elector	FUKME1	18(66	LADUP	ATES)				
Graduates' Constituency	e in the clocus.			Applicat	tionID:				
To, The Electoral Registration Officer * Graduates Constituency: Srikakulam-Vizianagaram-Vis: * District: Srikakulam Sir, I request that my name be included in the electoral roll for the above Graduates Constituency. Particulars in support of my claim for inclusion in the electoral roll are given below:						ıosen			
1. Applicant's Details:									
*Name:	TEST				Surname (if any	y): TEST			
*పేరు:	తేస్ట				ఇంటి పేర	రు: తేస్ట			
*Educational Qualification:	MSC				Occupatio	on: <mark>ສ</mark> ະວ			———————————————————————————————————————
Davi	ລັງ					<u>ି</u> ଇ			
Date of birth: 30	05 1985	Age: 31			Gende	ar: Male	▼ R	elation Type: Fath	ier 🔻
*Relation Name:	TEST			Relatio	on Surname(if any	y): TEST			
పేరు:	తేస్ట				ఇంటి పర	రు: తేస్ట			
House Address(Place of	ordinary residen	ice):							
*House/Door number:	1-21			*Town/ Village:	Town 🔻	*Tehsil/ Taluka/ Mandal/ Thana:	13. Kothu	ru(Srikakula	am) ▼
*Street /Area /Locality /Mohalla /Road:	TEST తేస్త				*Town/ Villag	e: <mark>TEST</mark> తేస్ట			
*Post Office: #Post Office: #Pin Code: 500039									
Details of AC & EPIC, If t	the applicant's i	name is include	d:	<u> </u>					
Di	istrict: 1-Srikaku	ılam	•		Ac	No & Name	1-Ichcha	apuram	
EPIC No(ID CARD NO): ABC1234	456 Poll Stati	ing 2					SI.No in PS	5: 2	
2.I am a graduate of the AND	HRA UNIVERSITY	(ఆంధ్ర	యూనివర్గి	్పట్		universi	ity having pas	ssed the
degree/diploma examination in	the year 06/05/2	.005 (dd/mm	n/yyyy)						
DR I am in possession of a diploma/cerificate in Attested copy of Diploma Certificate v which is a qualification equivalent to that of a gratuate univeristy in india having passed examination for the diploma/certificate in the year 01/05/2007 (dd/mm/yyyy)									
In support of my claim as being a graduate/in possession of the above diploma/certificate, I submit herewith above diploma/certificate Instantiation Diploma Choose File No file chosen My name has not been included in the electoral coll for this or any other Graduates constituency:									
		Or	ther st.	auacco	Instituency,				
4.My name has not been include My name has been in	d in the electoral roll Or Icluded in the elector	for this or any other ral roll for Constituer	r Gradua	tes constit	tuency; -Vizianagaram	-Visa 🔻	and District		
Srikakulam	• under the ç	jiven address below	and I rec	quest that	t it to be deleted f	rom that rol	н.		
House No: 1-2	Street/Mohalla:	TEST				Town	/Village: TE	EST	
	Mobile No: 9	989222666				E	mail ID: ab	c@gmail.cor	m
I declare that I am citizen of Inc	lia and that all the pr	articulars given abov	ve are tru	ue to the b	pest of my knowle	adge.			
		Translate	Subm	nit	Clear				

After filing all the details and click "**Translate button**" it converts from English to Telugu in Telugu Fields and check the Telugu fields once again for if any corrections in Telugu field names.

Upload Graduate or Diploma Certificate before form submission which is marked in above image and after click the "**Submit button**", form will be submitted successfully.

After successful submission of application, a unique "**Application ID**" will be generated and acknowledgement will be displayed, citizen can obtain the printout.

Online Form-18				
Application for inclusion of name in electoral roll for Graduates Consti	tuency	ApplicationID:F18-1113246	53	
To, The Electoral Registration Officer Graduates Constituency: Srikakulam-Vizianagaram- Visakhapatnam Sir, I request that my name be registered in the electoral roll for the above constituency. The particulars in support of my request are given below:				
I. Applicant's Details:				
Name: TEST	_{పరు:} తేస్ట			
Surname(if any): test	ాంటి పరు: లేస్ట			
Date of birth if you know:	Gende	er: Male		
Age as on 1st January 2016:	Year: 31			
University:andhra university	యూనిపర్సిటీ:			
Occupation:test	వృతి:తేస్ట			
Part No:	SerialNumber in that Part:	t		
Relation Details :				
Relation Type: Father				
Name: TEST	_{పరు:} తేస్ట			
Surname(if any): test	ఇంటి పేరు: తేస్ట			
II. Particulars of place of present ordinary Residence(Full address):				
House/Door number: 1-2				
Street /Area /Locality /Mohalla /Road: test	వీది /ఏరియా/లొకారిటి: తేస్ట			
Town/ Village: TEST	పట్టణం/గ్రామం: తేస్ట			
Tehsil/ Taluka/Mandal/ Thana: 1. Amadalavalasa	తాలూక /మండలం:			
District No: 1	Post Office: test			
	Pin code: 533	344		
III. Details of Existing Electors Roll(if issued, in this or some other cons	tituency):			
District No and Name:		AC No& Name:		
Elector's Photo IdentityCard Number:		Polling Station:0	Slno:0	

<u>Form-19</u>

In the same manner we can also apply Form-19.



Citizens can apply through www.ceoandhra.nic.in/www.ceotelangana.nic.in website inclusion of name in the electoral roll for Teachers Constituency his/her names in the electoral roll through E-Registration:

← → C ↑ ① ceoaperms.ap.gov.in/mlc_ereg_ap/ero/form19.aspx						
Apps For quick access, place your bookmarks here on the bookmarks bar. Import bookmarks now Note:Use Mozila Eirefox or TE 7.0 or above						
FOR	M-19(TEA	CHER	S)			
Claim for inclusion of name in the electoral roll for a Teachers' Constituency	ApplicationII):				
To, The Electoral Registration Officer *Teacher's Constituency:						
Prakasam-Nellore-Chittoor			9		Choose File	No file chosen
*District: Prakasam				25	Upload	
Sir, I request that my name be included in the electoral roll for the above Teacher's Constituency. Particulars in						
support of my claim for inclusion in the electoral roll are given below:			TY	1	T	
1. Applicant's Details:						
*Name: TEST		Surnam	ne (if any):	TEST		
*పేరు: తేస్ట			യം	టి పేరు:	తేస్ట	
Date Day: Month: Year:			Gender:	Male	Relation F	ather 🔻
birth: 01 04 1984				і	Type:	
Name: TEST	Relatio	n Surnar	me(if any):	TEST		
పేరు: తేస్ట			ఇంటి పేరు:	తేస్ట		
House Address(Place of ordinary residence):						
*House/Door 11111	*Town/ Town		*Tehsil/ Taluka/	1. Add	lanki	•
	Village:		Thana:			
*Street /Area /Locality /Mohalla /Road:				TEST		
85		*Tow	n/ Village:	తేస్ట		
*Post Office:			*Pin Code:	500034		
Details of AC & EPIC. If the applicant's name is inc	luded:					
District: 1-Srikakulam 🔻			Ac No & N	ame: 2	-Palasa	•
EPIC Polling						
No(ID CAPD ABC123456 Station 2				si.	No in PS: 2	
NO:	1					
2.During the last six years I have been engaged in teaching for	the total period o	f more th	nan three			
1.Name of Educational Institution IDEAL COLLEGE		from	01/01/200	3 to	10/05/2005 (DD	-MM-YYYY)
2.Name of Educational Institution		from		to	(DD-	MM-YYYY)
					·	
3.Name of Educational Institution		from		to	(DD-	-MM-YYYY)
						,
2 Date of Entry into service OE/0E/2008	(DD-MM		a a Taachar			
5. Date of Entry into service 05/05/2008	(DD-MM	-1111) a	s a reacher			
Data (Dationary 10/11/2015	(55.101.000					
Date of Retirement 10/11/2015	(DD-MM-YY)	Y)				
 In support of my claim as being a Teacher in profession, I su 	bmit herewith as b	eing a T	eacher in pr	ofession.	,I submit herewith	
Choose File No file chosen						
5.My name has not been included in the electoral roll for this or any other Teacher's constituency;						
Or						
My name has been included in the electoral roll for Constituency Srikakulam-Vizianagaram-Visa and District						
Srikakulam • under the given address below and I request that it to be deleted from that roll.						
louse No:						
22 Mohalla: TEST	22 Mohalla: TEST Town/Village: TEST					
Mobile No: 9989222666					Email ID: abc@gma	il.com
I declare that I am citizen of India and that all the particulars g	jiven above are tr	ue to the	best of my	knowled	ge.	
Translate	Save		Clear			

After filing all the details and click "**Translate button**" it converts from English to Telugu in Telugu Fields and check the Telugu fields once again for if any corrections in Telugu field names.

Upload Graduate or Diploma Certificate before form submission which is marked in above image and after click the **"Submit button"**, form will be submitted successfully.

After successful submission of application, a unique "**Application ID**" will be generated and acknowledgement will be displayed, citizen can obtain the printout.

Online Form-19					
Application for inclusion of name in electoral 1	roll for Teachers Constitu	ency	Applicat	tionID:F19-0001253	
To, The Electoral Registration Officer Teachers Constituency: Prakasam-Nellor Sir, I request that my name be registered in the e above constituency. The particulars in support below:	re-Chittoor lectoral roll for the of my request are given				
I. Applicant's Details:					
Name: TEST		పరు: తేస్ట			
Surname(if any): test		ఇంటి పేరు: తేస్ట			
Age:32Years Geno	ler:Female				
Part No:		SerialNumber in that I	Part:		
	Work Experi	ience Details:			
Name of the Institution		FromDate		To Date	
ideal college		01/01/2003 00:00:00		10/05/2005 00:00:00	
Relation Details :					
Relation Type: Father		Relation Serial No:			
Name: TEST		పరు: తేస్ట			
Surname(if any): test ాంటి పరు: తేస్ట					
II. Particulars of place of present ordinary Residence(Full address):					
House/Door number: 1-47					
Street /Area /Locality /Mohalla /Road: test		ఏద /ఏరియా/లొకారిటి: ^{తే} స్ట			
Town/ Village: TEST		పట్టణం/గ్రామం: తేస్ట			
Tehsil/ Taluka/Mandal/ Thana: 1. Addanki		తాలూక /మండలం:			
District: 8		Post Office: test			
		Pin code: 5000)38		
III. Details of Existing Electors Roll(if issued, i	n this or some other cons	tituency):			
District No and Name:5-West Godavari	AC No& Name:57-Pala	cole			
Elector's Photo IdentityCard Number:XYZ1234456	Polling Station:		Slno:		
I declare that I am citizen of India and that all the	I declare that I am citizen of India and that all the particulars given above are true to the best of my Knowledge and belief.				

Place: Date:

Know Your Status

Enter Your Graduate and Teachers Application ID, and then click Search button.

	/search.aspx		☆ 💩 隆 🗉
	CHIEF ELECTORAL OFFICE Andhra Pradesh Election Commission of India Greater Participation For Stronger Democrac	ER 60 years years years	జాతీయ ఓటర్ల దిసోక్రమం జ5 జనచల
	Know Your Application Status		Home
	ApplicationID	ſ	
	• Form-18 • Form-19		
l	Search	2	

Application details will appear in below table, and then click on View status button.

Home

After click on View status button below the status will appear.

🗅 Search - Google Chrome	
ceoaperms.ap.gov.in/status_mlc/	Searchdetails.aspx?AppID=F18-1
MLC- REGISTRATIC	N USER STATUS
APPLICATION ID	F18-144556125
NAME	SVEERABADRA SIRASANI
RELATION NAME	S REDDEPPA SIRASANI
HOUSE NO	24/51
MLC DISTRICT NUMBER	10
PART NUMBER	
STATUS	Application is Sent to BLO Verfication
REMARKS	
Print	Exit